附件

Appendix

**弘光科技大學**

**實習機構基本資料表**

**HUNGKUANG University**

Form for Internship Provider

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 機構名稱  Company |  | | | | |
| 負責人  Representative |  | | 統一編號  Company TAX ID |  | |
| 聯絡人  Coordinator |  | | 職稱  Position |  | |
| 電話  Telephone |  | | 傳真  FAX |  | |
| 地址  Address |  | | | | |
| E-mail |  | | | | |
| 機構簡介  Co. Introduction |  | | | | |
| 年營業額  Revenue |  | | 員工人數  No. of Employees |  | |
| 休假/補休方式  Time Off Policy /  Compensatory  Leave Policy |  | | | | |
| 其他說明  Other Info |  | | | | |
| 實習期間  Period of Internship： \_\_\_ day of \_\_\_\_\_\_, 20\_\_\_ to \_\_\_ day of \_\_\_\_\_\_, 20\_\_\_ | | | | | |
| **實習系別**  Department | **工作項目**  Job Specifications | **名額**  No. | **薪資/獎助學金**  Stipend/Scholarship | **需求條件/備註**  Requirements / Notes | **總實習時數/人**  Total Hours/People |
|  |  |  |  |  |  |
|  |  |  |  |  |  |